



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: April 20, 2022

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO _____
 If yes, Technology Admin: _____

Leadership Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent **Action**

Extreme Inflatables will provide entertainment for graduating seniors at project graduation.

In case of rain, Inflatables will be moved inside to the Aux gym.

Vendor sent email stating we can pay net 30. See attached

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

EXTREME INFLATABLES, INC. --- LEASE AGREEMENT / INVOICE # 16337

Extreme Inflatables, Inc., referred to as EI, (PO Box 742, Shawnee, OK 74802, phone 405-878-0747, fax 405-214-1963), leases to Broken Arrow High School, c/o Carolyn Harger, 1901 E. Albany, Broken Arrow, OK, 74012, (Phone: 918-259-8570, Email: charger@baschools.org) referred to as Client, the following described rental item(s) and/or services: **Meltdown, Rugged Warrior Challenge Obstacle Course, Setup/Teardown**

The term of this Lease is Monday, May 16, 2022, from 10:30PM to Tuesday, May 17, 2022 at 2:00AM. Setup will be at 7:30PM on Monday. Setup time accounts for time needed to correct possible delays due to electricity, weather, traffic, etc., therefore, it may not be exact. The event is to take place at Broken Arrow High School, 1901 E. Albany, Broken Arrow, OK, 74012, inside gym floor on wood.

Rental Fee	\$ 2,500.00	
Discount	(\$ 500.00)
Setup/Teardown	\$ 150.00	
Total	\$ 2,150.00	

Balance is due at time of setup. If additional invoicing is necessary, arrangements MUST be made.

Additional Agreements, PLEASE INITIAL EACH AGREEMENT:

- ___ 1) Client agrees to provide **2 Adult(s)** to operate the above-mentioned items, and understands if a responsible adult is not operating the equipment, the equipment will be shut down for the safety of the participants. These adults should be present 30 minutes before event start time to receive training.
- ___ 2) Client agrees to provide electricity in the form of **7-110 volt hardwired electric outlet(s)**, each capable of holding **20 amps**, and to provide these outlets within **100 feet** of the equipment. If generators are being provided by the client, the generators must be grounded per the current NEC Amusement code. **(50 feet for a Meltdown)**
- ___ 3) Client understands the equipment cannot be used outdoors in inclement weather (rain, high probability of rain, lightning, or winds in excess of 20mph), & agrees that the rental fee is still due if there is no alternate indoor location. However, if the event is canceled before start time, the rental fee will be applied as a rental credit for any future event, less any expenses that were incurred by EI at the time of cancellation.
- ___ 4) Client understands that, while unlikely, the equipment being rented can cause damage to floors. If the event is indoors, EI recommends that a protective mat be put down, and will not be responsible for any damage to flooring.
- ___ 5) Client has reviewed the required dimensions for each piece of equipment (available at www.extremeinflatables.com), and agrees that the rental fee is still due if the required area is unavailable.
- ___ 6) Client agrees that the EI may substitute equipment of like kind and of equal or greater value in the event that any equipment is unavailable due to repair. EI will notify the client beforehand.
- ___ 7) Client understands that anchoring will be sent according to the surface listed on this agreement, & if the surface changes, EI must be notified in enough time to make the change. Equipment will NOT be setup without the proper anchoring.

I HAVE READ THIS AGREEMENT AND AGREE TO THE CONDITIONS. I WILL FOLLOW THE OPERATING INSTRUCTIONS FOR EACH PIECE OF EQUIPMENT. I UNDERSTAND THAT CERTAIN PHYSICAL RISKS CANNOT BE ELIMINATED WITHOUT JEOPARDIZING THE ESSENTIAL QUALITIES OF THE ACTIVITY. I AGREE TO HOLD EI HARMLESS FROM ANY ACCIDENT, INJURY, OR CLAIM THAT MAY OCCUR FROM ME, MY ORGANIZATION, OR A THIRD PARTY. THIS AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE OF OKLAHOMA.

DATE: Wednesday, April 20, 2022

LESSEE BY _____

PRINT NAME _____

EXTREME INFLATABLES, INC.
By: Scott Timmons

COMPANY/ORGANIZATION

Brown, Janet L

From: Extreme Inflatables <info@extremeinflatables.com>
Sent: Wednesday, April 20, 2022 12:23 PM
To: Brown, Janet L
Subject: RE: BROKEN ARROW PUBLIC SCHOOLS

CAUTION: This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

That is completely fine. Thank you!

Sincerely,
Scott Timmons
President
Extreme Inflatables, Inc.
Toll-free 866-987-3630
www.extremeinflatables.com
FAN US ON FACEBOOK at www.facebook.com/extremeinflatables

From: Brown, Janet L [mailto:jlbrown@baschools.org]
Sent: Wednesday, April 20, 2022 10:45 AM
To: info@extremeinflatables.com
Subject: BROKEN ARROW PUBLIC SCHOOLS
Importance: High

Hello!

I am reading the contract for the inflatables on May 16th at the high school and I see that it says balance is due at the time of setup. We pay net 30 days. Will this work for you?

Janet Brown
Broken Arrow Public Schools
Board Clerk
jlbrown@bashools.org
(918) 259-5731

Brown, Janet L

From: Harger, Carolyn
Sent: Wednesday, April 20, 2022 11:54 AM
To: Brown, Janet L; Addison, Melissa A; Chase, Stacie D
Subject: RE: Extreme Inflatables Contract for BOA May 9

Okay, I know it will be fine and they will accommodate, we use them regularly. They will be set up in our AUX gym, they will not be outside and it says "inside gym floor on wood" on the contract.
Let me know if you see any additional issues.

Thank you,

Carolyn Harger
Student Life and Activities
Broken Arrow High School
918-259-8570
charger@baschools.org

From: Brown, Janet L <jlbrown@baschools.org>
Sent: Wednesday, April 20, 2022 10:53 AM
To: Harger, Carolyn <charger@baschools.org>; Addison, Melissa A <maaddison@baschools.org>; Chase, Stacie D <schase@baschools.org>
Subject: RE: Extreme Inflatables Contract for BOA May 9

One more quick question, if the weather is cruddy, where will you put the inflatables? Since we can't leave them outside, the committee will want to know the back up plan as they will not refund us and we can't lose out on the money.

Thoughts?

Janet

From: Harger, Carolyn
Sent: Wednesday, April 20, 2022 10:25 AM
To: Brown, Janet L <jlbrown@baschools.org>; Addison, Melissa A <maaddison@baschools.org>; Chase, Stacie D <schase@baschools.org>
Subject: Extreme Inflatables Contract for BOA May 9

Good Morning Ladies,

I have attached contract for BOA on May 9th for project graduation.

Thank you,

Carolyn Harger
Student Life and Activities
Broken Arrow High School
918-259-8570